



VACANCY

Position: Head Sport Services

Reports to: Chief Operations Officer (COO)

Location: Maseru

Employment type: Permanent and Pensionable

The Lesotho National Olympic Committee (LNOC) also known as the Lesotho Commonwealth Association (Lesotho CGA) is a Non-governmental organisation belonging to the Olympic Movement and Commonwealth Games Federation. LNOC is entrusted and mandated to organise and develop Sports in Lesotho in accordance with the Olympic Charter and the Commonwealth Constitution.

Job Mission:

The Head of Sport Services (HSS) is a strategic and operational position entrusted with the responsibility for management of LNOC High Performance and National Federations support. The position reports to the COO and is part of the LNOC secretariat management team that drives the overall strategy for the organization. The HSS is expected to have deep knowledge of High Performance, National Federations operations, LNOC strategic plan, International Olympic Committee and Commonwealth Games Federation.

Key Performance Areas (Summary of Functional outputs)

- Manage implementation of LNOC Strategic plan in relation to High Performance and National Federations Support services;
- Ensure effective management of LNOC Sport services department;
- Lead and manage a high performing sport service delivery team;
- Manage the departmental financial health;
- Manage sport services department good governance practices and disciplines;
- Establish and maintain Stakeholder's relations

Functional Outputs

Program management

Governance management

People management

Financial management

Stakeholder relations

Specialized Knowledge & Skills/Competencies:

- Good communicator at all levels;
- Excellent negotiating & closing skills;
- Good understanding of policy setting & decision making processes within tied benchmarks;
- Strong presentation skills;
- A sound understanding of the good governance with in-depth sport fraternity knowledge;
- Excellent selling & planning skills;
- Strong inter-personal skills;
- Results driven
- Team-player.

Minimum Requirements:

- 5 years' experience in Middle management role
- A Bachelor's Degree (Sport related an added advantage)
- A project management qualification is essential
- Possession of Advanced Sports Management Course(ASMC) and Executive Masters in Sport Organisation Management (MEMOS) shall be an added advantage
- Computer Literate in Excel, PowerPoint, Word, Outlook; and
- Valid Driver's Licence.

How to Apply:

Application letter accompanied by Comprehensive Curriculum Vitae, certified copies of educational certificates and transcripts should be submitted to:

The Human Resource Office
Lesotho National Olympic Committee
P.O Box 756 House No 160 Lancers Road
Maseru West, Maseru Tel: 2232 1333 or emailed to: katilep@lnoc.org.ls on

Or before the 25th June 2021 @ 16:00Hrs

For full Job Details, visit our website

www.olympics.org.ls