



Career Opportunity @ Lesotho National Olympic Committee

... Set the Pace ...

The **Head of Finance Services** position is a strategic and operational role entrusted with the responsibility for effective and efficient management of LNOC Finance Dept. The position reports directly to the CEO and is part of the LNOC Executive management team that drives the overall strategy for the organization.

The Head of Finance Services remains an advisor to the LNOC CEO and the Board on finance issues, evaluating, analyzing and assisting them with the organizational financial planning, economic modeling and critical decision making. S/he will be responsible for overseeing all fiscal and financial regulatory compliance of the organization, by ensuring proper adherence to both international (IFRS) and local applicable reporting standards, as well as IAS, in conjunction with all the LNOC Structures.

The Head of Finance Services role focuses mainly on the following management areas:

- Strategic financial management;
- Finance operations management;
- Operational governance;
- People management; and
- Stakeholder relations.

Key Performance Areas (Summary of Functional Outputs)

- Facilitates and champions LNOC business continuity plan;
- Manages strategic financing including cost containment and revenue optimization, finance operations and fund management;
- Ensure effective management of the LNOC investment portfolios;
- Ensure timely and quality reporting;
- Ensure enforcement of effective administration and sound human capital processes;
- Lead and manage a high performing Finance Services delivery team;
- Enforce good governance practices and high disciplines; and
- Establish and maintain stakeholders relations.

Specialized Knowledge & Skills/Competencies:

- Good communicator at all levels;
- Excellent negotiating & closing skills;
- Good IT skills and MUST be conversant with PASTEL Accounting package;
- Good administration skills allied to good numeric;
- Good understanding of policy setting & decision making processes within tied benchmarks;
- Strong presentation skills;
- A sound understanding of the financial management with in-depth sport fraternity knowledge as an added advantage; and
- Strong inter-personal skills;

Required Qualifications:

- A Bcomm Accounting Degree or General Accountant Certificate and/or an equivalent qualification;
- A Chartered Accounting qualification will be an added advantage;
- Computer literate in Excel, PowerPoint, Word, Outlook;
- Advanced Certificate on PASTEL Accounting Package; and
- Valid Driver's License.

Related Experience:

- 5 year's successful experience in Middle to Senior Finance Management role.

Closing Date:

Friday, the 20th May 2022 @ 17:00 hrs and all submissions (an application letter not exceeding one page, signed and dated (in PDF) with a CV not more than three pages (in PDF)) must be emailed through to jobs@lnoc.org.ls. No hard copies will be accepted. Only short listed candidates will be contacted.